



DEPARTMENT OF THE NAVY
COMMANDER NAVAL AIR FORCE
UNITED STATES PACIFIC FLEET
P.O. BOX 357051
SAN DIEGO, CALIFORNIA 92135-7051

COMNAVAIRPACINST 1551.2D
NAVAIRPAC N82

17 JUN 1994

COMNAVAIRPAC INSTRUCTION 1551.2D

Subj: AUDIOVISUAL PRODUCTION SUPPORT OF TRAINING

Ref: (a) OPNAVINST 5290.1
(b) FASOTRAGRUPACINST 5291.1

1. Purpose. To establish policy and procedures for the use of Fleet Aviation Specialized Operational Training Group, U.S. Pacific Fleet (FASOTRAGRUPAC) Media Services for the direct support of Commander Naval Air Force, U.S. Pacific Fleet (COMNAVAIRPAC) unit training requirements. This is a complete revision and should be reviewed in its entirety.

2. Cancellation. COMNAVAIRPACINST 1551.2C

3. Scope. This instruction applies to all COMNAVAIRPAC activities which have aviation training requirements.

4. Background. Professional audiovisual (AV) production is provided in support of aviation training through FASOTRAGRUPAC. Comprehensive AV services in the form of quality television and audio products are provided to serve the varied needs of requesting activities. Audiovisual productions are governed by policies and procedures contained in reference (a) and this instruction.

5. Limitations. AV production services are limited to direct support of aviation training. Requests for AV documentation or technical reports of significant aviation related events are supported to the maximum extent possible, but are limited to basic audio/video production techniques. AV productions, which are NOT related to formal training in Chief of Naval Operations (CNO) approved aviation courses, will require COMNAVAIRPAC approval PRIOR to initiating a production request.

6. Definitions

a. Scriptwriting. Written script based upon inputs from reference materials, actual procedures, and interface with subject matter experts (SME's).

b. Producer/Director. Responsible for total project coordination; directs the action of camera crews and all personnel necessary to complete the project. Provides production aesthetics and expertise.

c. Activity Coordinator. Assigned by the requesting activity to provide SMEs, facilities and materials necessary for location or studio productions.

d. Subject Matter Expert. An individual responsible for the technical accuracy of information contained in the production. Approves each phase of scripting and production.

e. Audiovisual Product. AV products are not considered productions. AV products include AV documentation, technical reports or other products that do not require editing, graphics, titles, music, sound effects or other production related techniques.

f. Category 1 Production. AV programs that support ONLY the needs of a local installation. Requires Commander in Chief, U.S. Pacific Fleet (CINCPACFLT) approval.

g. Category 2 Production. AV programs that support the needs of a major command. Requires CINCPACFLT approval.

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h. Category 3 Production. AV programs that support the needs of a single Department of Defense (DOD) organization (i.e. Navy-wide application). Requires Naval Imaging Command approval.

i. Category 4 Production. AV programs that support DOD and Joint-interest programs that are requirements of more than one DOD organization. Requires Naval Imaging Command approval.

j. DAVIS System. Defense Automated Visual Information System (DAVIS) is a computerized data base containing production information, titles, and synopses of AV productions in the DOD inventory.

7. Responsibilities. The primary responsibility for providing AV production services to COMNAVAIRPAC activities rests with FASOTRAGRUPAC. Units desiring AV production support will utilize FASOTRAGRUPAC facilities as follows:

FASOTRAGRUPAC
NORTH ISLAND

Units geographically located between NAS Fallon, Nevada, and NAS North Island, exclusive of the San Francisco Bay area.

FASOTRAGRUPAC DETACHMENT
NAS LEMOORE

COMSTRKFITWINGPAC units at NAS Lemoore.

FASOTRAGRUPAC DETACHMENT
WHIDBEY ISLAND

COMATWINGPAC units and COMVAQWINGPAC units

a. FASOTRAGRUPAC will provide the following:

- (1) Scriptwriting.
- (2) Producer/Director.
- (3) Production Crews and Equipment.
- (4) Graphic Arts Support.
- (5) DAVIS Computer Subject Search.

b. The requesting activity will provide:

- (1) Activity Coordinator.
- (2) SME's.
- (3) Material and equipment, i.e., training aids, mock-ups, aircraft simulator etc., which will be available for the duration of the project.
- (4) Security. Ensure that adequate security is provided for remote recording areas if classified information is to be recorded.
- (5) DAVIS Computer Review. Review Davis computer output of existing productions (provided by FASOTRAGRUPAC) to determine applicability to the requested production.

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8. Procedure

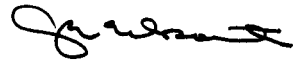
a. Requesting Activity

(1) Submit a letter of request to the closest FASOTRAGRUPAC activity listed in paragraph 7 along with the completed evaluation form from reference (b).

(2) Plan the approved production with FASOTRAGRUPAC personnel. Conflicts in scheduling will be resolved by COMNAVAIRPAC (N82).

b. FASOTRAGRUPAC (DET). Produce and deliver final production/product to the requesting activity.

9. Reports. Per reference (a), FASOTRAGRUPAC will provide appropriate fleet activities a list of productions which require a currency review. Responsible fleet activities will report the results of the currency review per directions provided in reference (b).


J. E. ECKART
 Chief of Staff

Distribution:

SNDL Parts 1 and 2 (PACFLT only, unless otherwise indicated)

21A2 CINCPACFLT
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 42E2 Type Wing Commander
 42J1 Carrier Air Wing
 42K2 Attack Squadron
 42L Fighter Squadron and Weapons School
 42N2 Sea Control Squadron
 42P2 Patrol Wing and Squadron
 42R1 Fleet Composite Squadron
 42U2 Helicopter Combat Support Squadron
 42Z2 Tactical Electronic Warfare Squadron
 26RR2 Fleet Audio-Visual Command, Center and Facility
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